



# REGISTERING YOUR PERSONAL MOBILE DEVICE

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## Mobile device Registration for Personal iOS Devices with MobileIron

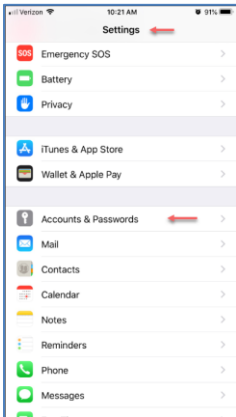
*The MobileIron app (Mobile@Work) connects your iOS device to the MobileIron server and provides useful features that enable you to access company email, network services, applications and content while ensuring corporate data is protected. Screen shots may vary depending on the device model or iOS version.*

### You will need:

- Your mobile device (iPhone, iPad) and carrier/operator name (e.g., AT&T, GCI, Verizon).
- Back up your device<sup>1</sup>. It is always a good practice to back up your device prior to making changes. We do not anticipate any issues, but technology can be unpredictable at times.
- Contacts- **Verify that your contacts are being synced** to an external resource like iCloud.
  - Launch “Settings”, tap on “Your name” and select iCloud
  - Verify the iCloud account is set up and that “Contacts” is turned ON
- If you previously had MobileIron installed, please remove all associated application from your device before proceeding.
- If you currently have corporate email configured on your device, please remove it by Clicking “**Settings**”, then “**Accounts & Passwords**”. Under the Accounts Section, Click the account labeled “**Exchange**” and verify that this is your company email address. After confirmation Click “**Delete Account**”. All data contained within this account is stored on the company server and will be restored at the completion of this process.

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<sup>1</sup> Refer to your device instructions to back-up your device. You may need to enter your passcode to initiate the back-up.



**PLEASE BACK UP YOUR DEVICE  
BEFORE REGISTRATION**

*For best results, ensure your device is fully charged and your cellular or Wi-Fi connection is stable.*

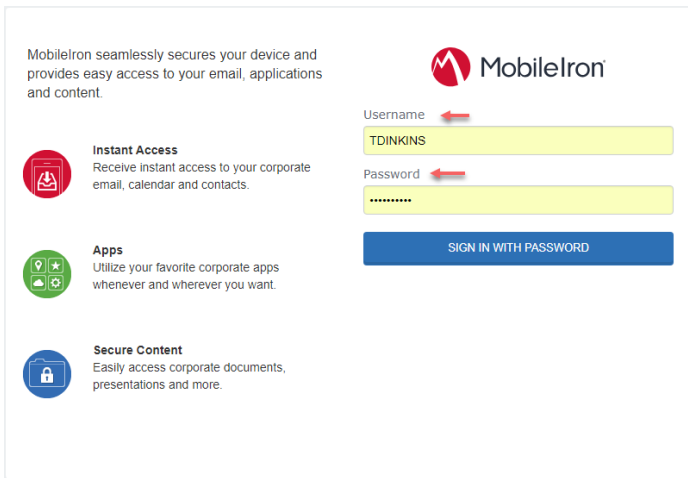
**PLEASE CONTACT THE SERVICE DESK FOR ASSISTANCE IF YOU  
HAVE ANY ISSUES DURING REGISTRATION OR ACCESSING  
CORPORATE RESOURCES.**

## REGISTRATION

Open the mobile browser on your mobile device or PC and enter the following URL:

<https://mobile.asrc.com>

Enter you **Username**, **Password** and Click **“SIGN IN WITH PASSWORD”**




MobileIron seamlessly secures your device and provides easy access to your email, applications and content.


**Instant Access**  
Receive instant access to your corporate email, calendar and contacts.

**Apps**  
Utilize your favorite corporate apps whenever and wherever you want.

**Secure Content**  
Easily access corporate documents, presentations and more.

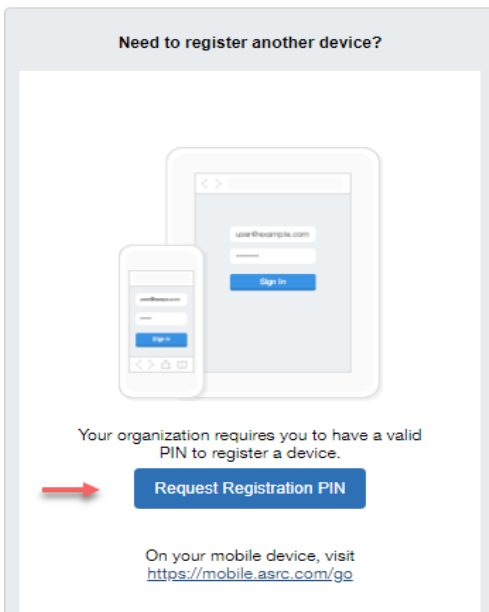
**MobileIron**

Username   
TDINKINS


Password   
\*\*\*\*\*

**SIGN IN WITH PASSWORD**


Click **“Request Registration PIN”**



**Need to register another device?**



Your organization requires you to have a valid PIN to register a device.

 **Request Registration PIN**


On your mobile device, visit <https://mobile.asrc.com/go>

Complete form providing information pertaining to your device.

Select “**Notify User By SMS**”, select “**Employee**”, and Click “**Request PIN**”.

**Request Registration PIN**

Provide information about your device to receive a SMS message with the registration instructions. You will also receive a registration email in your company email inbox.

Platform  **Select device type**

iOS


Device Language


English


My device has no phone number


Country


United States


Phone Number (No space or leading zero) 

+1 1234567890  **Enter your 10 digit Wireless Phone Number**


Operator 

AT&T  **Click the drop down box to select your Wireless Carrier.**

Device ownership  Company  **Employee**  **Select device ownership**

**Notify User By SMS** 

Include DEP Only Registration PIN




Copy Registration PIN this will be needed to complete device enrollment.


Check your Mobile Device for a link to continue the device registration process.



## Confirmation

Your PIN was successfully generated.

**Registration PIN: 495523 (valid for 1 hours)**  **Copy registration pin.**

**Username: tdinkins** 

Copy your registration PIN and Username.

On your mobile browser, visit <https://mobile.asrc.com/go> to register your device.

In addition, tdinkins@asrc.com will receive an email containing registration instructions. If you selected the 'Notify User By SMS' option, then an SMS message with the registration link will be sent to 9072233999.



## INSTALLATION

Select the link in your MobileIron notification or open Safari on your device enter the following URL:

<https://mobile.asrc.com/go>

Enter **PIN** provided during registration or from registration email.

Click “**Register**”

To configure and secure your iOS device, please enter the Registration PIN you received in your email and tap 'Register'.

Registration PIN:

495523

Register

MobileIron provides seamless and secure access to your email, apps, and

Done

1	2 ABC	3 DEF
4 GHI	5 JKL	6 MNO
7 PQRS	8 TUV	9 WXYZ
	0	<ⓧ

Review the “**IT Acceptable Use Policy**” and select **Accept** to continue the installation process. This policy can also be viewed within ComplianceBridge.

Before you continue you must read and accept the Terms of Service.

### INFORMATION TECHNOLOGY (IT) ACCEPTABLE USE POLICY

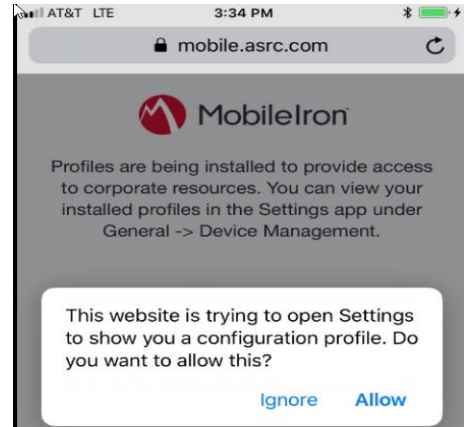
I. **POLICY**

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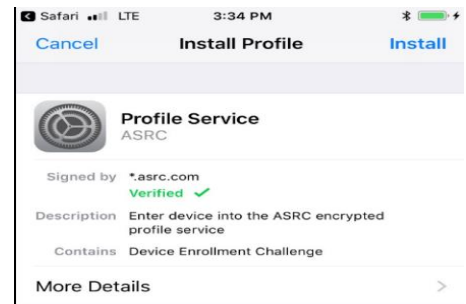
A. **Purpose:** This policy represents a brief overview of the responsibilities of Company users with respect to the Company's Information

Decline Accept

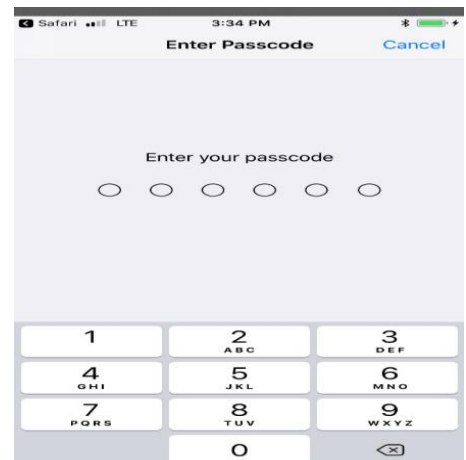
Click **Allow** to authorize configuration profiles installation on your device.



When the “Install Profile” window appears, select “**Install**”. (Install option may be located at different location depending on your device)

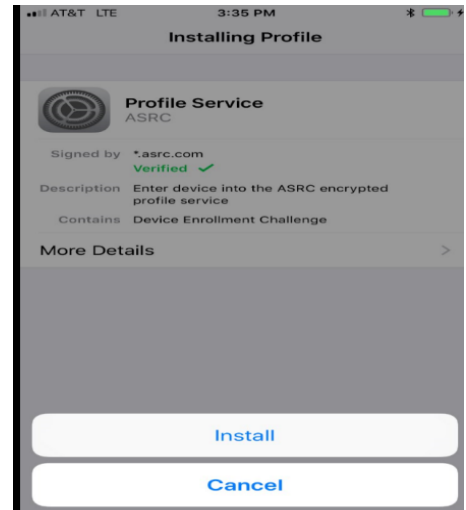


When the “**Device Passcode**” window pops up, please enter your current passcode. If you do not currently have a passcode, you will need to create one. ASRC security guidelines require that your passcode contain a minimum of four characters. If your existing passcode meets these requirements, enter it in the passcode field.

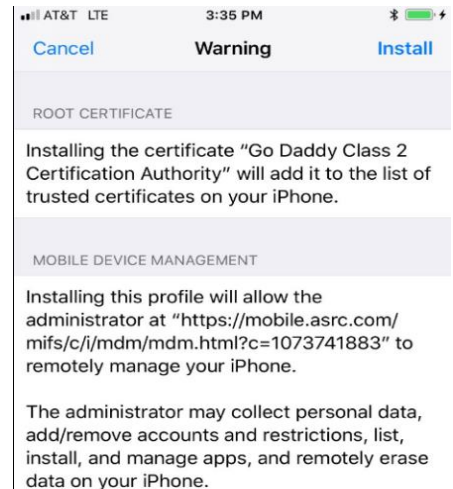




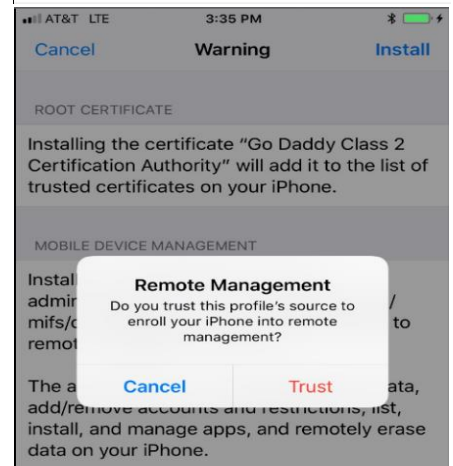
Choose “**Install**” when you are presented with the “Install Profile” dialog box.



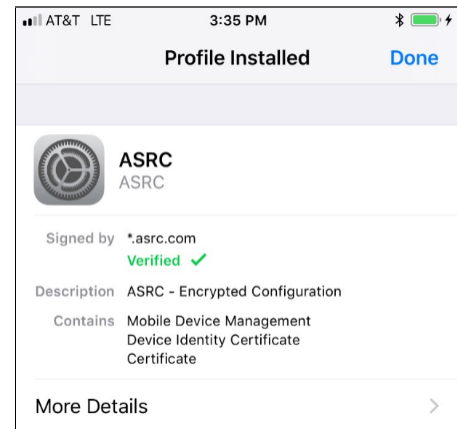
Click **Install** in the upper right hand corner to install the Certificate.



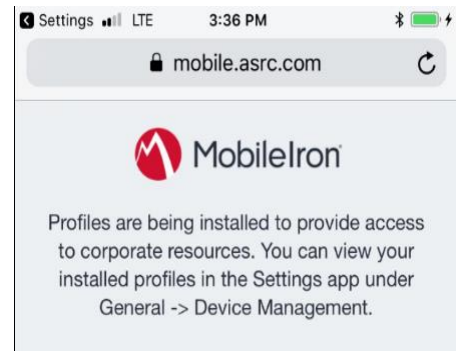
Choose “**Trust**” in the “Remote Management” dialog box. If you are presented with a “**Warning**” screen, choose the “**Install**” option (Install option may be located at different location depending on your device) to install the certificate. This will generate a security key.



Upon completion of the certificate installation, the “**Profile Installed**” screen will appear. Please choose the “**Done**” option.

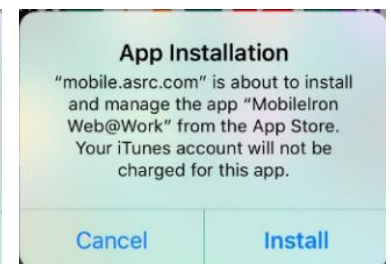
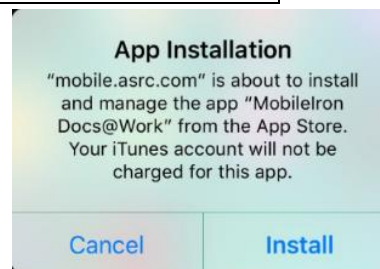
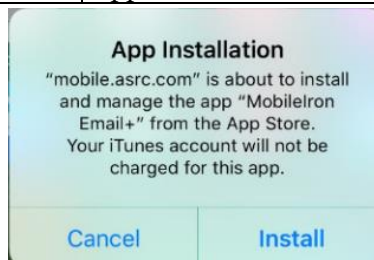
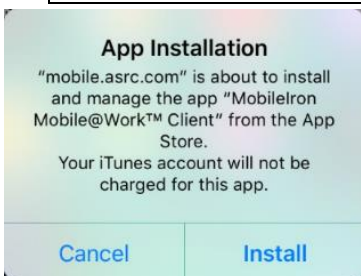


Click the **Home button** on your device. The following applications will be downloaded to your device. The time in which this occurs may vary depending on your internet connection.



When prompted to install the following applications, Choose “**Install**” to begin the installation.

App Name	Description
Mobile@Work/MobileIron	Connects your device to the MobileIron system.
Email+	Email client to easily and securely view email, calendar, notes, and tasks.
Docs@Work	View documents on network shares.
Web@Work	Secure access to internal company websites.
Apps@Work	Application Store for Company provided apps.





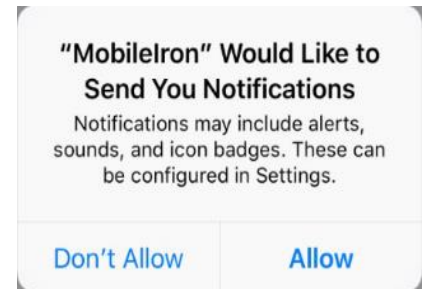
Return to your home screen. The following are all the applications installed during the installation process. If any of the following apps are missing, please contact the Service Desk.



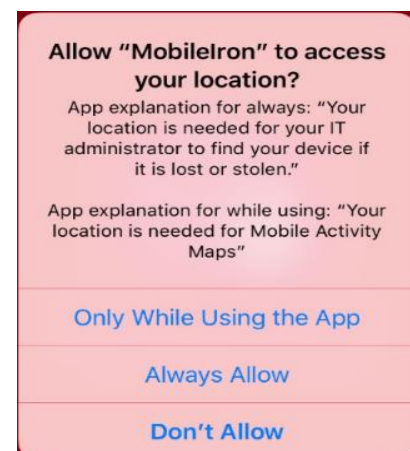
## (LAST STEPS) OPENING APPS

### MOBILE IRON

Launch **MobileIron**. Click **Allow** to all of the MobileIron application popup's requesting to send Notifications. These will be visible in the notification screen on your device.

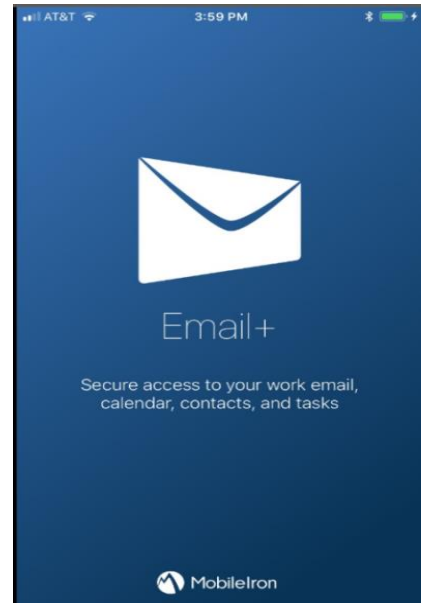


If you would like to be able to locate your device using the **Locate your device** feature within the user portal click **Always Allow**.

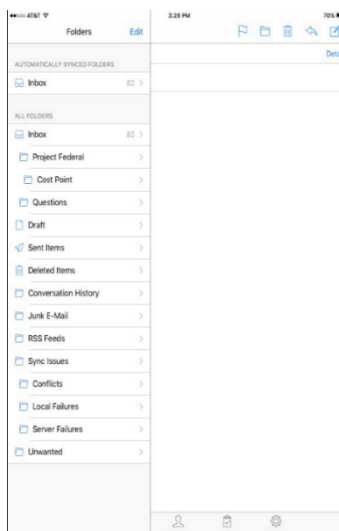
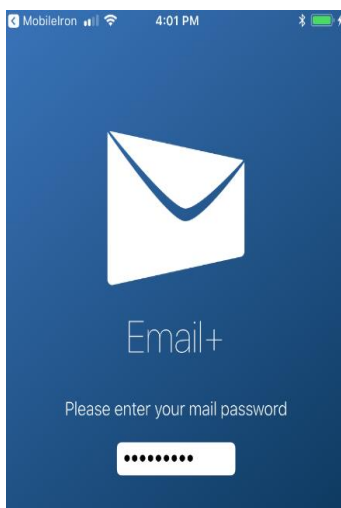


## EMAIL+

**Launch Email + and all applications in the prior screen capture at least once to complete registration.** Failure to do so may result in future problems.



Enter your domain password (**This is the password you use to login to your computer in the office**)

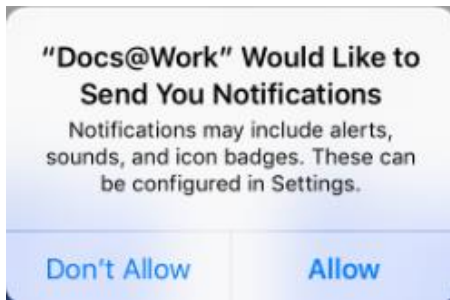


*Please remember to give your email time to sync. You may need to close/reopen the Email+ App.*

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## DOCS@WORK

If prompted, select “Allow” at the following three prompts after launching Docs@Work for the first time.



Once completed you will see the Network drives configured for your team.

